

## What is a Source Card?

- A source card documents a source
- Strengthen statements in essay
- Each source has its own card
- Each card has it's own unique number
- List all information you need for Works Cited

## Works Cited?

- Cited:
  - to mention something or somebody as an example to support an argument or help explain what is being said
- Works Cited:
  - List of all sources that you cited in your paper.

## Book Source Cards

- Information to Include
  1. Name of author (if given)
  2. Title of book or article in book
  3. Publication Info
    1. City
    2. Publisher
    3. Year of Publication
  4. Other needed to identify source
    1. editor
    2. author of entry
    3. etc

## Book

Source # (unique)	
	3
Author	Blum, Howard
Title	<i>Out There</i>
City of Publ.	New York
Publisher	Simon and Schuster
Year of Publ.	1990

## Book w/Editor(s)

Source # (unique)	
	4
Editor	Reeves, Jason; Allison Vang
Entry Title	"Patricia Cornell"
Book Title	<i>Almanac of the Strange</i>
City of Publ.	New York
Publisher	Bantam
Year of Publ.	1996

## Reference Book

Source # (unique)	
	5
Editor	Beegel, Susan F.
Entry Title	"Ernest Hemingway"
Book Title	<i>Dictionary of Literary Biography</i> , Vol. 102
City of Publ.	Detroit, Mich.
Publisher	Gale Group
Year of Publ.	1991

## Book: Author & Editor

Source # (unique)	
	6
Author	Goodking, James
Entry Title	"Edgar Allan Poe"
Book Title	<i>American Biography</i>
City of Publ.	Ed. Sarah Pippelini
Editor	New York.
Publisher	McDougal Littell
Year of Publ.	1999

## Reference Book: No Author or Editor

Source # (unique)	
	7
Entry Title	"I'm A. Talker"
Book Title	<i>Fabulous People: Fabulous Words</i>
City of Publ.	chicago
Publisher	Scribners
Year of Publ.	1987

## Periodicals

- Information to include:
  1. Name of author
  2. Title of article
  3. Publication Info
    1. Name of magazine or newspaper
    2. Date of publication
    3. Page numbers
  4. Newspaper – name of the edition (if there is one) & section

## Magazine

Source # (unique)	
	8
Author	McGlinn, Annaleah
Title	"There is No Spoon"
Per. Name	<i>Matrix Philosophy</i>
Pub. Date	7 June 2003
Pages	18-24

## Newspaper

Source # (unique)	
	9
Author	Loew, Rob
Title	"Once a West Winger, Always a West Winger"
Per. Name	<i>Salem Times</i>
Pub. Date	1 July 2003
Edition	late ed.
Section/Page	sec 5: 3+

## Web Sites

- Can be confusing
- Not always complete information
- Sometimes reprint from a print source
- Ask for help if not clear

## Web (original material)

- Include (if you can find):
  1. Author of Web page
  2. Title of page or article
  3. Title of Web site
  4. Company or institution publishing site
  5. Date page created/updated
  6. Date you accessed the page
  7. URL (address)

## Web (original material)

	Source # (unique)	10
Author	Smith, John	
Page Title	"Keeping Your Colonies Fed in Winter"	
Site Title	<u>American Bees</u>	
Organization	American Bee Association	
Created	30 September 2006	
Accessed	15 October 2007	
URL	< <a href="http://www.americanbee.com">http://www.americanbee.com</a> >	

## Web: no author

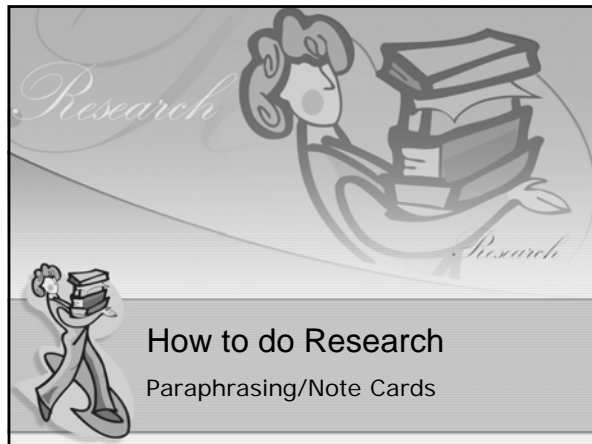
	Source # (unique)	10
Article Title	"A Hemingway Chronology"	
Site Title	<u>Hemingway Online</u>	
Organization	The Ernest Hemingway Foundation of Oak Park	
Creat./Updt.	Updated: 17 Feb. 1999	
Accessed	19 June 2008	
URL	< <a href="http://ehfop.org.life/timeline.html">http://ehfop.org.life/timeline.html</a> >	

## Web (republished material)

- Include (if you can find):
  1. Author
  2. Title of article
  3. Title of original source
  4. Date originally published
  5. Name of database (Web site)
  6. Date you accessed the page
  7. URL (address)

## Web (republished material)

	Source # (unique)	11
Author	Jones, James	
Page Title	"Chekhov's Female Characters"	
Site Title	<u>English Journal</u>	
Organization	15 June 2002	
Created	Newsbank	
Accessed	23 March 2008	
URL	< <a href="http://www.newsbank.org">http://www.newsbank.org</a> >	



### Paraphrasing is a valuable skill because...

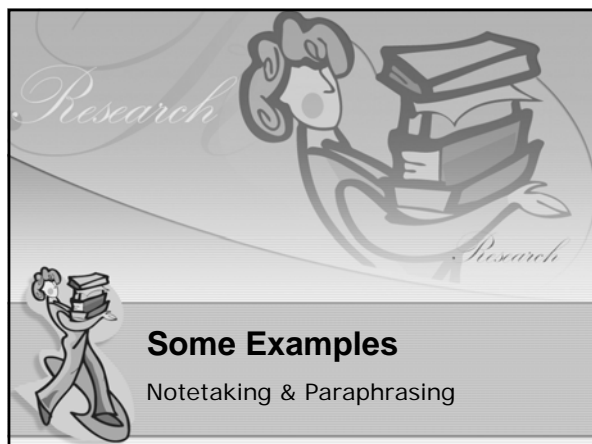
- Better than quoting an average passage.
- Controls the temptation to quote too much.
- Helps you to grasp the full meaning of the original.

### 6 Steps to Effective Paraphrasing

1. Reread for understanding
2. Write on a note card without looking
3. Jot down keywords
4. Check with the original
5. Quote exact borrowings
6. Record the source

### So what should I write down?

- Anything and everything that will support your claim.
- Boil it down to a short phrase
- Won't end up using everything you write down.
- OK to duplicate facts.
- Contradictory information is OK.
- Before leaving, write keywords
- Get the bibliography info.



### The original passage

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final [research] paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

Lester, James D. Writing Research Papers. 2nd ed. (1976): 46-47.

## Note Card

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final [research] paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

Pages	p. 46-47	quotes, paraphrasing	3
Notes	<ul style="list-style-type: none"> <li>• <i>students quote too much in notes</i></li> <li>• <i>overuse direct quotations in paper</i></li> <li>• <i>only 10% of paper directly quoted</i></li> <li>• <i>limit "exact transcribing"</i></li> </ul>		
Keywords		Source # (unique)	

## Paraphrase (in your essay)

**Original**

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final [research] paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

**Paraphrase**

In research papers students often quote excessively, failing to keep quoted material down to a desirable level—no more than 10% of the total paper. Since the problem usually originates during note taking, it is essential to minimize the material recorded verbatim (Lester 46-47).

## Paraphrase (in your essay)

**Original**

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final [research] paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

**Paraphrase**

Students should take just a few notes in direct quotation from sources to help minimize the amount of quoted material in a research paper (Lester 46-47).

## Paraphrase – a plagiarism

**Original**

Students frequently overuse direct quotation in taking notes, and as a result they overuse quotations in the final [research] paper. Probably only about 10% of your final manuscript should appear as directly quoted matter. Therefore, you should strive to limit the amount of exact transcribing of source materials while taking notes.

**Paraphrase**

Students often use too many **direct quotations** when they **take notes**, resulting in too many of them in the **final research paper**. In fact, **probably only about 10% of the final copy should consist of directly quoted material**. So it is important to **limit the amount of source material copied while taking notes**.

## Another Example

While degrees are important, employers usually place more emphasis on actual work experience. Many recent college graduates with sparkling report cards can't find work because they lack portfolios. A programmer who has a limited formal education but a strong knowledge of several programming languages has a better chance of finding employment. Take advantage of all available work opportunities and internships. The more experience you can show, the better your chances of finding a position after graduation.

"Programming." WetFeet. 30 July 2008 <<http://www.wetfeet.com/Careers-and-Industries/Careers/Programming.aspx>>.

## First, reread for understanding

While degrees are important, employers usually place more emphasis on actual work experience. Many recent college graduates with sparkling report cards can't find work because they lack portfolios. A programmer who has a limited formal education but a strong knowledge of several programming languages has a better chance of finding employment. Take advantage of all available work opportunities and internships. The more experience you can show, the better your chances of finding a position after graduation.

## Write from memory

• <i>employers like experience more than education</i>
• <i>better chance if have experience</i>

## Jot down key words

<i>qualifications, experience, education</i>
• <i>employers like experience more than education</i>
• <i>better chance if have experience</i>

## Check with original

While degrees are important, employers usually place more emphasis on actual work experience. Many recent college graduates with sparkling report cards can't find work because they lack portfolios. A programmer who has a limited formal education but a strong knowledge of several programming languages has a better chance of finding employment. Take advantage of all available work opportunities and internships. The more experience you can show, the better your chances of finding a position after graduation.

<i>qualifications, education, experience</i>
• <i>employers like experience more than education</i>
• <i>better chance if have experience</i>

## Quote exact borrowings

While degrees are important, employers usually place more emphasis on actual work experience. Many recent college graduates with sparkling report cards can't find work because they lack portfolios. A programmer who has a limited formal education but a strong knowledge of several programming languages has a better chance of finding employment. Take advantage of all available work opportunities and internships. The more experience you can show, the better your chances of finding a position after graduation.

<i>qualifications, education</i>
• <i>employers want knowledge of several programming languages</i>
• <i>more important than education</i>
• <i>"Many recent college graduates with sparkling report cards can't find work because they lack portfolios."</i>

## Number the card

While degrees are important, employers usually place more emphasis on actual work experience. Many recent college graduates with sparkling report cards can't find work because they lack portfolios. A programmer who has a limited formal education but a strong knowledge of several programming languages has a better chance of finding employment. Take advantage of all available work opportunities and internships. The more experience you can show, the better your chances of finding a position after graduation.

<i>qualifications, education</i>	<i>8</i>
• <i>employers like experience more than education</i>	
• <i>better chance if have experience</i>	
• <i>"Many recent college graduates with sparkling report cards can't find work because they lack portfolios."</i>	